



## Richmond Police Department Take-Home Car Policy

The following eligibility criteria pertain to the assignment of marked and unmarked take-home police vehicles:

<i>Officer Status</i>	<i>Eligibility Criteria</i>	<i>Policy Change</i>
City Resident	<ul style="list-style-type: none"><li>• Must have successfully completed their employment probationary period.</li><li>• Additional factors to be considered include performance evaluations and disciplinary history.</li></ul>	<i>Officers in good standing who are residents of the City now enjoy eligibility for the take-home program, based upon the availability of vehicles.</i>
Non Resident	<ul style="list-style-type: none"><li>• Must live within 15 miles of the City of Richmond.</li><li>• In a position of on-call status 24 hours a day</li></ul>	<i>Creates a geographic rule that previously did not exist.</i>

<b><i>Vehicle Status</i></b>	<b><i>Eligibility Criteria</i></b>	<b><i>Policy Change</i></b>
Marked Car	<ul style="list-style-type: none"> <li>• Authorization Process must be followed.</li> <li>• Must be City Resident</li> <li>• Successfully completed probationary employment period</li> <li>• Must be assigned to uniform patrol function</li> <li>• No more than one preventable motor vehicle accident within a 12-month period</li> <li>• Travel outside of the City in the vehicle is prohibited for matters not related to on-duty requirements.</li> <li>• Must be approved by Chief of Police and Deputy Director of Financial Management</li> </ul>	<p><i>Rank and file officers who are residents of the City are now eligible for the program once they have successfully completed employment probationary period.</i></p> <p><i>No previous prohibition on off-duty travel outside of the City limits.</i></p>
Unmarked Car	<ul style="list-style-type: none"> <li>• Authorization Process must be followed.</li> <li>• Necessary to respond to after-hour call back investigations to a scene.</li> <li>• Incident Management Response time must be enhanced with the assignment of a vehicle.</li> <li>• On-call status 24 hours daily.</li> <li>• Must be approved by Chief of Police and Deputy Director of Financial Management</li> <li>• Must live within 15 miles of the City of Richmond.</li> </ul>	<p><i>Previously just good conduct considered and no formal authorization process followed.</i></p> <p><i>Defines more specific usage for specialty vehicles, sector lieutenants, response time and incident mitigation performance.</i></p> <p><i>Approval process now includes check and balance with Chief of Police and Deputy Director of Financial Management.</i></p>

Exceptions to the established criteria are at the discretion of the police chief and must relate to operational needs of the Richmond Police Department.