

100th Birthday



PO BOX 100528
Florence, SC 29501-0528

We at the Carolina Publishing Group want to present your good news to the community in the best possible way. To help us do this, we ask that you adhere to the following guidelines. The deadline for submitting your information is 10 days prior to the requested day you would like the announcement to appear. To avoid wait time and have information appear correctly you can use the outline below to type your announcement in a word document and send as an attachment to abowman@florencenews.com. Someone will contact you with cost. Completed form may also be mailed to Milestones, Morning News, P.O. Box 100528, Florence, SC 29501-

0528; or drop it off at our office, 310 S. Dargan St., in Florence between 8:30a.m. and 5:30 p.m. Monday through Friday. Please be sure to include a name on the back of the photograph. If you would like your photograph returned by mail, please include a self-addressed, stamped envelope, or it can be picked up at our office after it has been published. Photographs not picked up within one month of the publication date will not be kept on file. We will not include poems or Bible passages in announcements. If you have any questions, please call (843) 317-7230 or toll-free, (888) 317-NEWS (EXT. 230) or fax (843) 317-7292

Last Name _____
Requested Publication Date _____
Requested Publication _____
Receipt # _____
Received _____

Publish photo in

Color _____ B&W _____

Miss/Ms./Mrs./Mr. _____ , _____
Persons full name *City*

celebrated HIS/HER 100th birthday with a _____
Type of celebration

on _____ . It was attended by approximately _____ people.
Date of celebration *Number*

Miss/Ms./Mrs./Mr. _____ was born on _____
Persons last name *Date of birth*

in _____ , _____, the SON/DAUGHTER of _____ .
Hometown *State* *Parents*

HE/SHE married _____ , and they had _____ children,
Spouses Name *Number*

_____ grandchildren and _____ great-grandchildren.
Number *Number*

HIS/HER interest or activities _____
List and groups, organizations, extra curricular activities

Is HE/SHE a veteran? If so, please give dates of service, branch of service and any military honors received.

Photo Reproduction



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We at the Carolina Publishing Group want to present your announcement and photography to the community in the best possible way. While we always strive to do our best in reproducing your photo in the newspaper, a copy of a photograph never looks as good as the original. The photo that is published in the newspaper will not look as good as the original photo submitted. Therefore, we cannot be held responsible for the print quality of photos. Before we can accept your image for reproduction, we ask that you please sign below to acknowledge you have read and understand our photo reproduction policy. Thank you! We appreciate your business.

Signature _____ Date _____

Type of Photo _____ Wedding _____ Engagement _____ Anniversary _____ Other _____

emailing instructions

Files should be 200 dpi in a "tif" or "jpg" format. Email to abowman@florencenews.com.

contact information

Fax Number (843) 317-7292 Phone Number (843) 317-7230 Email abowman@florencenews.com

permission to reprint

Studio Name _____

Owner _____

Address _____

City _____ State _____ Zip _____ Phone Number _____

Person(s) description of photograph: _____

Reference number of the negative submitted to the requested publication: _____

As a photographer, studio manager and copyright owner of the attached print or e-mailed digital file (or print reference number) I grant permission for Media General Carolina Publishing group to reprint the above referenced print in any of their papers for the purpose of a news release, publicity use, or announcement.

Signature of photographer / studio owner

Date

SIGNATURE ON FILE

Studio owners and photographers, if you would like to grant PERMANENT reprint release/permission to Carolina Publishing for ALL OF YOUR PHOTOS IN THE FUTURE please sign your name on the line below to keep on file.

Signature of photographer / studio owner

Date