

MGBG INTERNSHIP APPLICATION

APPLICANT INFORMATION

The applicant requirements for participation in the MGBG Internship Program available to college students are:

1. You must be at least 18 years of age.
2. You must be enrolled in an accredited college or university.
3. You must be majoring in a field having a direct relationship to the department in which you wish to an internship.
4. You must be eligible to earn credits for the internship and submit a form signed by your advisor before the internship begins.

You must complete this internship application form, being sure to indicate the department and term applied for and specifying the beginning and ending dates of the school quarter or semester.

Submit the internship application along with your resume and letter of interest in the program directly to me: **S. Ellenburg – Internship Coordinator; WVTM-TV NBC 13, 1732 Valley View Drive, Birmingham, AL 35209**

If you are not notified within a couple of weeks, follow up with a telephone call. The main number for the television station is **205-933-1313**.

You will be required to attend a formal selection meeting/interview and will be notified if you are accepted into the program. If you are accepted into the program, you will receive an internship offer letter, advising you of your acceptance, the dates of your internship, the department you'll be interning in and the contact in that department.

INTERNSHIP AGREEMENT

Media General Broadcast Group

**Read this agreement and then sign at the bottom.
You are entitled to a copy of this agreement.**

This is an agreement among _____ (intern candidate), _____ (school), and **WVTM-TV NBC 13**, a Media General Company.

1. Upon acceptance into its internship program, the status of the intern with MGBG, will be as outlined for trainees in the Fair Labor Standards Act and nothing in this agreement or subsequent relationship shall be in any way a violation of that act.
2. MGBG may at any time in its sole discretion terminate this agreement without notice or cause.
3. The education received by the intern is for the benefit of the intern.
4. The intern will not replace or displace regular employees of MGBG.
5. The training received, even though it includes actual operation of the facilities of MGBG, is similar to that which would be given in a vocational school.
6. MGBG does not receive an immediate advantage from the activities of the intern.
7. MGBG in no way through direct statement or interference guarantees employment to the intern during, or at the conclusion of the internship program as a result of the training received or otherwise.
8. All parties involved understand that that intern is NOT ENTITLED TO WAGES or other payments for the time spent in training.
9. MGBG assumes none of the “ex loco parentis” responsibilities of any school, institute, or other educational organization with respect to the intern.
10. All rules and regulations governing MGBG employees shall apply equally to all interns and all interns will be provided with these rules and regulations either orally or in writing.
11. It is agreed among the parties that the intern while on the premises of **WVTM-TV NBC 13** or in their involvement in connection with the station is not to be considered an employee or agent of MGBG for any purposes, including but not limited to workers compensation. The intern is at all times to be considered a student of _____ (school) doing assigned work as part of his/her curriculum.

12. _____(school) will at all times indemnify and hold MGBG harmless from and against any claim, demand and liability whatsoever that MGBG may sustain or incur by reason of or as a consequence of this internship.

Requested dates for the term of this internship: begins _____ and ends _____, in the _____ department, for the school quarter/semester beginning _____ 200__ and ending _____ 200__. Total number of internship hours needed for course credit _____.

(Signed)

Intern

Printed Name

Date

(Signed)

Professor/Instructor

Printed Name

Title

College/University Name

Date

(Signed)

_____, For MGBG

Title

Date
